

Application form for participation in the UMCG Fiscal Commuting Allowance Scheme

Name:
 Street:
 House No.:
 Postcode:
 Town/city:

Personnel number:
 Position:
 Date of entry into employment:
 I work on a zero-hours contract: yes / no

Organizational unit:

- Sector A / B / C / E / F (please circle as appropriate)
- UMC staff
- MBNN / VSP / Triade / Research / Duizendpoot

- Building & Infrastructure
- In-House Services
- ICT / MT / FGB
- CCC

Preferred starting date:
 (date of appointment, or 1 January of current or next calendar year)

Work location	Distance of single journey (rounded off to one decimal place)	Average number of commuting day per week (staff on a 'min-max' or zero-hours contract do not need to fill this in)
<input type="checkbox"/> Location Groningen/Hanzeplein 9713 GZ	km	day(s)
<input type="checkbox"/> Location Groningen/Eemspoort 9723 JE	km	day(s)
<input type="checkbox"/> Location Haren/ Beatrixoord 9751 ND	km	day(s)
<input type="checkbox"/> Location Holwierde 9905 PL	km	day(s)
<input type="checkbox"/> Location Postcode:	km	day(s)

Source to be used (one choice possible):

- Monthly salary
- Holiday allowance and end-of-year bonus*
- End-of-year bonus*

By signing this application form, you declare that you have obtained and read a copy of the Fiscal Commuting Allowance Scheme regulations, and in particular that you agree with the tax-free allowance being deducted from the source(s) chosen by you, that you will report any changes relevant to the calculation of the tax-free allowance to the Personnel Administration, and that you are aware of the fact that, in the event that an audit by a tax inspector results in a retrospective tax bill for the employer due to incorrect information being provided by you with regard to the Fiscal Commuting Allowance Scheme, this retrospective bill (including any interest and fine) will be passed on to you.

Manager's approval of reported work location(s) and – if relevant – number of commuting days:

Date: Date:
 Signature of employee: Name of manager:
 Signature of manager:

PSA initials for approval:

PO 035 (1601) UMCG

* If you choose this option, you don't use the salary of december